

LAFAYETTE COLLEGE

Office of Advising & Co-Curricular Programs

Easton, Pennsylvania 18042-1773 USA • TEL 610-330-5080 • FAX 610-330-5711 • deanofthecollege.lafayette.edu

REQUEST FOR REINSTATEMENT

FALL

WINTER INTERIM / SPRING

SUMMER

DEADLINES:

June 1

November 1

April 1

TODAY'S DATE:

NOTE: If you wish to fill this form out electronically, go to: <https://advising.lafayette.edu/>. From the right side of the site, select "Forms" and find the "Reinstatement Application" under Change of Status.

I am returning from the following type of leave:

- Voluntary Leave of Absence (general or medical)**
- Required to Withdraw (for academic reasons)**
- Suspension**

I am requesting reinstatement for year: _____ and this semester:
_____ Fall _____ Interim _____ Spring _____ Summer

Please complete this request and return it with a PDF copy of your current DegreeWorks report and with any optional attachments to your class dean by the appropriate deadline: 1st year – Brandon Morris (morissbd); 2nd year – Dean Christopher Selena (selenac); 3rd/4th year – Dean Tim Cox (coxt). If you prefer to fax, the office is 610.330.5711. Our mailing address is above.

Financial Aid Recipients: If you intend to request reinstatement of your financial aid, have you also contacted the Office of Financial Aid (610.330.5055) to begin that request process? ____ Yes ____ Not yet.
Students requesting financial aid must follow the same deadlines listed above to submit required documents. You can also contact them by writing to financialaid@lafayette.edu.

Name:	L #:
E-mail:	Cell Phone: - -
Faculty Advisor:	Class Year:

Please answer the following three questions or attach an essay that fully answers these questions. Please be specific and thorough.

1. Why did you take time away from Lafayette?

2. How have you spent your time while you were away from Lafayette? What have you done that will help to prepare you to resume your studies at Lafayette?

3. Why do you believe you are prepared to succeed at Lafayette?

Please remember to attach a PDF of your current DegreeWorks grade report and answer the following questions:

4. Are you satisfied with your overall grade performance? If not, please discuss your thoughts and plans for improvement:

5. What is your academic major or academic interest? If you have a declared major, what is your major grade point average (you can find it on the DegreeWorks audit)? Are you happy with your studies or are you considering making a change? Please share your thoughts, and plans.

6. Are you on track to graduate with your class? If not, please list your total credits earned and present your semester-by-semester graduation plan.

7. How would you describe your level of engagement on campus and your level of satisfaction? Do you have any particular personal issues and/or goals related to your participation in extracurricular activities?

8. Please feel free to discuss or explain any other issues:

9. Do you have any questions for us regarding your reinstatement?

Please feel free to attach or include other documents you might wish to include in this request for reinstatement. **If you are returning from a medical leave**, we strongly encourage you to consult the appropriate health service(s) (Bailey Health Center and/or the Counseling Center) to update them on your care so that they are able to fully support you here on campus.

Signature

Date